

James F. Shalleck  
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*Member*  
Graciela Rivera-Oven  
*Substitute Member*  
Jacqueline Phillips  
*Substitute Member*



**Montgomery County  
Board of Elections**

Post Office Box 4333  
Rockville, Maryland 20849-4333

Margaret A. Jurgensen  
*Election Director*  
Alysoun McLaughlin  
*Deputy Election Director*  
Janet A. Ross  
*Senior Information  
Technology Specialist*  
N. Laetta Dorsey  
*Acting Voter Registration  
Manager*  
N. Christine Rzeszut  
*Operations Manager*  
Kevin Karpinski  
*Counsel*

**MEETING AGENDA**  
Monday, February 22, 2016  
2:30 P.M.

18753 N. Frederick Avenue, Suite 212, Gaithersburg, MD 20879

- I. Convene Board Meeting and Declare Quorum Present – Jim Shalleck, Board President
- II. Approval of Minutes from the January 11, 2016 – Lisa Merino, Office Services Coordinator
- III. Additions/Changes to the Agenda – Jim Shalleck, Board President
- IV. Public Comments
- V. Election Director Status Reports – Margaret Jurgensen, Election Director
  - A. Personnel
  - B. Budget – Marjorie Roher, Management & Budget Specialist
  - C. Voter Registration
  - D. State Board of Elections
  - E. Legislation
- VI. Board Attorney Report – Kevin Karpinski, Legal Counsel

**All Public Meetings are recorded on a digital recording device.**

**An additional Executive Session, including one involving a discussion relating to an executive function, may be held by the Board after the scheduled Board meeting. If persons with disabilities need services or aides to participate in any Board of Elections' activity, please call 240-777-8525 five days in advance. This agenda is available in an alternative format upon request.**

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Located at: 18753 North Frederick Avenue, Suite 210 • Gaithersburg, Maryland 20879  
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VII. Old Business

A. Other Old Business

VIII. 2016 Election Preparation

A. New Voting System Update

B. Election Judge Update

C. Equipment Allocation

IX. New Business

A. Bylaws

B. Other New Business

X. Future Meetings – Lisa Merino, Office Services Coordinator

*All meetings begin at 2:30 p.m. unless otherwise indicated*

A. March 21, 2016 –Swear In as Board of Canvassers 2:00 p.m.

Board Meeting - 2:30 p.m.

B. March 30, 2016 - Early Voting and Supply Bag Verification 5:30 p.m.

C. April 8, 2016 - Public Test 10:00 a.m.

D. April 14, 2016 - Early Voting Begins 9:00 a.m. - 11:00 a.m.

E. April 15, 2016 - Early Voting Equipment Verification 4:30 p.m.

F. April 18, 2016 - Board Meeting

G. April 21, 2016 - Close of Early Voting 7:00 p.m.

H. April 25, 2016 - Monday Night Visit 6:00 p.m.

I. April 26, 2016 - Presidential Primary Election 6:00 a.m. - 8:00 p.m.

Board Meeting - 11:00 a.m.

J. April 28, 2016 - Absentee Ballot Canvass I 10:00 a.m. - 8:00 p.m.

K. April 29, 2016 - Absentee Ballot Canvass I cont. 9:00 a.m. - 7:00 p.m.

L. April 30, 2016 - Absentee Ballot Canvass I cont. 9:00 a.m. - 7:00 p.m.

M. May 4, 2016 - Provisional Canvass 10:00 a.m. - 8:00 p.m.

N. May 5, 2016 - Provisional Canvass cont. 9:00 a.m. - 7:00 p.m.

O. May 6, 2016 - Absentee Ballot Canvass II and Provisional 10:00 a.m. - 8:00 p.m.

P. May 7, 2016 - Absentee Ballot Canvass II cont. 9:00 a.m. - 7:00 p.m. (Tentative)

Q. May 16, 2016 - Board Meeting

R. June 20, 2016 - Board Meeting

S. July 18, 2016 - Board Meeting

T. August 15, 2016 - Board Meeting (Tentative)

U. September 19 - Board Meeting

XI. Adjournment